



The CMA Education Foundation supports the hands-on learning that occurs outside of the classroom at maritime companies. Internship stipends are provided to students currently working as interns at U.S. domestic, maritime companies that are interested in pursuing a career in the maritime industry.

Information and the Registration Forms are also available at www.cma-edu.org.

Eligibility:

- The host company must be a domestic maritime company.
- The host company must have at least one full time employee that is a member of the CMA. (<https://cmashipping.org>)
- The host company is eligible for up to four interns per year.
- One intern stipend per internship regardless of the length of the internship.
- A student can be eligible for one internship per year.

Process:

- The intern must have the CMA member and the Human Resources Director at the host company sign their completed Registration Form.
- The Intern is to write a brief essay about their experience and what they have learned and send a photograph of themselves at the internship. The CMA EF might publish all or part of the essay and/or the photo in an annual report, on CMA EF social media, website or in the CMA newsletter.
- Before the end of a student's internship with the maritime company or within 30 days of the end of the internship, the Intern must send the Registration Form, their intern photo and their essay to the Executive Director, Beth@cma-edu.org.
- Once the Registration Form and essay have been reviewed, the Executive Director will call the intern to obtain their Social Security Number (required by the IRS for internships) and then the stipend will be forwarded directly to the Intern via wire transfer.
- The stipend is \$300 a week for up to 4 weeks, \$1,200 max per year.

Interns: Please complete and sign this Form and have the CMA Member/Human Resources Director at your host company sign. Submit the Form with your essay to [Beth Wilson-Jordan at Beth@cma-edu.org](mailto:Beth@cma-edu.org). Registration form, photo and essay must be submitted before the end of the internship or within 30 days of the end of the internship. Once the Registration Form and Essay are reviewed, Beth will call the Intern, for your Social Security Number and then the stipend will be sent directly to you via wire transfer. Contact Beth with any questions, Beth@cma-edu.org.

Host Company Name	
Company's Website	
Human Resources Director's Name	
Human Resources' Email Address	
Name of CMA Member at the Company	
Name of Intern	
Start and End Dates of Internship, Number of Weeks	
Intern's Mailing Address	
Intern's Email Address	
Intern's Cell Number	
Name of Current School Intern is Attending	
Expected Graduation Date	
Name of Bank: Bank Routing Number: Account Number: Is this a checking or savings account? (This info is required to receive stipend via ACH electronic transfer) Please double check all numbers and print legibly to avoid errors or delays	
Wages/Compensation paid by host company if any	

Intern's Signature

CMA Member's Signature

Human Resources Director's Signature